



Agenda

Town of Blue River
Blue River Citizen Advisory Committee
February 22, 2022
6:00p.m.-8:00 p.m.
Meeting will be held via Zoom.

Register in advance for this meeting:

[https://us06web.zoom.us/meeting/register/tZYqfuqppzorHdzAhr1hLn9EmnqDRa0rIaDY](https://us06web.zoom.us/join/https://us06web.zoom.us/meeting/register/tZYqfuqppzorHdzAhr1hLn9EmnqDRa0rIaDY)

After registering, you will receive a confirmation email containing information about joining the meeting.

The Blue River Citizen Advisory Committee will be the liaison between the Town of Blue River residents and the Town Trustees to develop; improve and elongate the quality of life and prosperity of Blue River.

- I. Call to Order
- II. Roll Call
- III. Short-term Rental Survey-45 minutes
- IV. Summit HS Scholarship Review
- V. 2022 Goals/Calendar
 - Programs/Events
 - Set Calendar
 - Resident Communications-ideas
 - Community Fund
 - Review revised application
 - Set funding calendar
- VI. Meeting dates/Schedule
- VII. Committee Openings
- VIII. Next Meeting



Minutes

Town of Blue River

Blue River Citizen Advisory Committee

January 6, 2022

6:00p.m.-7:00 p.m.

Meeting held via Zoom.

The Blue River Citizen Advisory Committee will be the liaison between the Town of Blue River residents and the Town Trustees to develop; improve and elongate the quality of life and prosperity of Blue River.

IX. Call to Order

- Chair Tim West called the meeting to order at 6:00 p.m.

X. Roll Call

- Christine Armitage
- Steven Kucera
- Doug Smith
- Pauline Stein
- Tim West

Bruce Queen was excused. Noah Hopkins was absent. Also present: Trustee Liaison Kelly Finley and Town Manager Michelle Eddy

XI. Short-term Rental Survey

- The Committee reviewed the questions and discussion from the December meeting.
- Christine felt it was comprehensive and well organized. She suggested adding a question was to the survey asking if after filing a complaint, do you feel it was resolved?
 - Do you feel there is adequate enforcement?
 - Do you feel complaints are addressed?
 - What additional methods of enforcement would you like to see?
- Suggestion to collect data over a period of time.
- Discussion that the survey looks good.
- Will be sending via Constant Contact and create a QR Code and send out post cards to those who don't have emails in the system.
- Suggestion to include packet to STR owners on code violation consequences. To be sent visitors from STR owners. Include information on traction recommendations and Good Neighbor information.
- Survey should focus on the big vision of Blue River.
- What are the top five items, the community wants from STRs?
- Discussion about does the vision of short-term renters in the community fit within the community. Include the mission as the top of the survey. Include this information with vision question.
- Suggest to potentially include graph of current data in the introduction of the survey.
- Steve offered to help develop the data.
- The goal will be to have the survey out next week. The survey will run until just before the February meeting. The goal would be to ensure sufficient data is collected and to allow residents time to respond. Initial deadline to be February X and then extend if the response rate is low.

XII. 2022 Goals/Calendar

- **Programs**
- **Events**
- **Resident Communications**
- **Community Fund**
 - Discussion to postpone discussion until February.

XIII. Meeting dates/Schedule

- Discussion on what would be the best time to meet to accommodate schedules.
- Suggestion to do a doodle poll for the next meeting.

XIV. Next Meeting

- **TBD and to continue via Zoom.**



Town of Blue River

Community Fund Application

The Blue River Citizen Advisory Committee will be the liaison between the Town of Blue River residents and the Town Trustees to develop; improve and elongate the quality of life and prosperity of Blue River.

Thank you for your interest in receiving funding through the Town of Blue River's Community Fund. The Fund has been established to provide resources to organizations directly impacting and benefiting the residents and community of the Town of Blue River. Applications are received once a year for funding. Please review the application guidelines below. If you, your group or organization meet the outline criteria, please fill out and submit your application to the Blue River Citizen Advisory Committee at info@townofblueriver.org

Deadlines

- _____: Application Deadline
- _____: Organizational Presentations
- _____: Recommendations to the Board of Trustees submitted
- _____: Awards Announced

Policy and Procedure for Community Fund Grants

Purpose

The purpose of this policy is to set a uniform policy and process by which community groups and organizations may request financial and in-kind participation from the Town of Blue River in support of projects, programs and events meeting the eligibility requirements set forth below. All applications will be reviewed by the Blue River Citizen Advisory Committee for recommendation of funding to the Board of Trustees.

Limitations and Special Provisions

The Town Board of Trustees has certain fiscal limitations on the amount of municipal funds it can set aside for donations to community projects. The aggregate amount is set aside by the Town Board of Trustees during the annual budget process. This amount may vary from budget year to budget year according to priorities, available revenues, and the amount appropriated by the Town Board for this purpose each year.

The Town is precluded from donating funds to any religious organization.

Depending upon the characteristics of the project or event, the Town's participation may necessitate that appropriate insurance coverage be provided by the applicant at the applicant's cost.

Eligibility

Eligibility is restricted to applicants which are recognized community service organizations, organized and federally designated for tax purposes as non-profit corporations, or a governmental agency. Private businesses may apply through a local non-profit or governmental agency which will serve as the sponsor and administrative unit for managing the project, program or event.

Award Criteria

All applications for municipal donations will be reviewed based upon how well the stated purpose for the donation request serves the Town's citizens in relation to any or all of the following general criteria:

- Contribution to the general public good in areas of education, safety, health, welfare or recreation.
- Applicants conducting work directly benefiting the Town of Blue River and residents of Blue River.
- Examples of eligible projects:
 - Trail work/improvements
 - Weed mitigation
 - Town Park improvements/clean up
 - Participation in Town Clean Up Day.
 - Youth projects
 - Community Gardens
 - Conservation/recycling
 - Any group with Blue River youth participation
 - Organizations benefiting Blue River residents
- The following types of requests are ineligible:
 - Political campaigns
 - Religious programs that require member in a certain religion or advance a particular religious faith.
 - Programs or projects that are already completed.

Application Deadline: _____

Date: _____

Organization name: _____

Tax ID#: _____ Is organization a non-profit? _____

Organization (project) Chairperson: _____

Email: _____

Telephone: _____

Address: _____

Amount Requested: \$ _____

How does your organization (project) benefit the Town of Blue River community?

How long has your organization (project) been in existence? _____

Other Funding Sources:

Plans for funding use:

How will this funding affect your organization (project)?

Have you previously received funding from the Town of Blue River Community Fund? _____

Signature: _____

Citizen Advisory Committee Accomplishments & Activities

Organized in 2016 with work beginning in 2017, the Committee has overseen several projects including

- Citizen surveys;
- Noxious Weed Board;
- Town Community Fund
- High School Scholarships
- Assisted with town events
 - Cleanup day
 - Night under the stars
 - Trunk or Treat
 - Town Celebration
- Weed & Seed-event addressing and education on noxious weed
- Community Education Series
 - Fire Mitigation
 - Living with Wildlife
 - Natural Night Sky
 - Recycling
 - Noxious Weeds
- Programs
 - Bear Proof Trash Can Program

Proposed projects & Calendar

Funding

- High School Scholarships
- Community Fund

Projects/Programs

- Promote and provide education around Bear Proof Trash Can Program
- Town Park Improvements (features)
- Weed & Seed

Events

- Town Clean Up-May 21st
 - Dumpsters?
 - Focus areas
 - River clean up
- Town Celebration-September____
- Trunk or Treat-October 31st

Community Education Series

- Fire Mitigation-March/April
- Other ideas?